

**INSTRUCTIONS FOR FORM CA 800A FED SUMMARY REPORT OF ASSISTANCE EXPENDITURES
ADOPTION ASSISTANCE, EMERGENCY ASSISTANCE-GENERAL ASSISTANCE,
EMERGENCY ASSISTANCE-FOSTER CARE, AND REFUGEE CASH ASSISTANCE**

General Information

1. Enter county name, and month and year of claim in space provided.
2. Enter name and telephone number of county staff person to be contacted if there are any questions regarding the claim.
3. This form is pre-programmed to round all amounts to the nearest dollar.

Current Month

For each column:

4. Lines 1 through 5: Enter the amounts shown on the integrated payroll summary. For non-integrated payrolls, enter the grand totals shown for each payroll.
5. Line 6: Subtotal of Lines 1 through 5. This amount will calculate automatically.

Prior Month Negatives

For each column:

6. Lines 7 through 9: Enter the amounts shown on the integrated payroll summary. For non-integrated payrolls, enter the grand totals shown for each contra-roll.
7. Line 10: Subtotal of Lines 7 through 9. This amount will calculate automatically.

Prior Month Positives

8. Line 11: Enter the amounts shown on the separate listing for prior month positive adjustments which were or should have been claimed on a prior month Summary Report.

Total

9. Line 12: Total Aid Payments, current and prior months (Lines 6+10+11). This amount will calculate automatically.
10. Line 13: Enter amounts not reimbursable from federal funds. For Adoption Assistance Payments, these are costs in excess of the foster family home rate.
11. Line 14: Net Amount payable with federal funds: Line 12 - Line 13. This amount will calculate automatically.

Summary by Funding

12. Lines 15 through 17 summarizes total aid payments by funding sources. The federal, state, and county shares will calculate automatically at the appropriate rates by aid code and by program/reporting category.

Transition Housing Placement Program (THPP)

13. Line 18: Enter the THPP rate increase amount for the EA-FC program only.
14. Lines 19 through 21: The federal (70%), state (12%) and county shares (18%) will calculate automatically at the appropriate rates.

Supplemental Clothing Allowance (SCA)

15. Line 22: For the EA-GA and EA-FC programs, enter the SCA expenditures reported on the county payroll records, Statewide Automated Welfare System, Case Data System, or other automated systems used by the county.
16. Line 23: The federal share (100%) of the SCA will calculate automatically.

Totals

17. Line 24: Total all Payments (Lines 12+18+22). This amount will calculate automatically.

Persons Count

18. Line 25: Enter the persons count for the Adoption Assistance, EA-GA, and EA-FC programs.

Summary of Aid Payments, THPP, and SCA by Program

19. Lines 26 through 31: The federal, state, and county shares will calculate automatically by aid code and by program.